UT San Antonio™
The University of Texas at San Antonio

Joe R. & Teresa Lozano Long School of Medicine
Department of Medicine, Division of Hospital Medicine

Before submitting your observership application, please visit the Hospital Medicine Clinical Observership webpage (https://lsom.uthscsa.edu/hospital-medicine/home/hospital-medicine-observerships/) to ensure that you meet all requirements as well as review a list of fees associated with the observership program.

APPLICATION FOR OBSERVERSHIP

Full Name: _____ Date of Birth (mm/dd/yyyy): _____

Street Address: _____

Mobile Number: _____ Email Address: _____

Emergency Contact: _____ Emergency Contact Number: _____

OBSERVERSHIP PREFERENCES

Desired Dates of Observership (mm/dd/yyyy-mm/dd/yyyy; not to exceed 8 weeks):
First Choice: _____ Second Choice: _____
**Please note that exact dates of observership are dependent upon the availability of faculty preceptors and open observer spots. The application processing timeline takes approximately 60 days from initial approval to the start date of the observership.*

Desired Observership Location: Preferred: _____

Secondary:

VISITING STUDENTS ONLY

When submitting your application please include your resume, current government-issued ID, as well as confirmation that you have paid the $50 Observership Submission Application Fee via https://commerce.cashnet.com/uthscsasf. Select Hospital Medicine Payment > Clinical Observership Program > Observership Application Submission Fee.

Institution where you are currently enrolled: _____

Are you at least 18 years of age? ☐ Yes ☐ No
**Observerships are only open to individuals 18 years of age or older who have graduated from high school.*

Do you have current medical insurance coverage? ☐ Yes ☐ No

Have you completed Title IX training as part of your university onboarding? ☐ Yes ☐ No

Submit completed application, required documents, and confirmation of Observership Application Submission Fee payment to hospitalmedicine@uthscsa.edu. Incomplete applications will not be accepted.

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INTERNATIONAL MEDICAL GRADUATES ONLY

When submitting your application please include your CV/resume, USMLE Steps 1 & 2 scores, current visa, current passport, recommendation letter/dean's letter as well as confirmation that you have paid the $50 Observership Application Fee via https://commerce.cashnet.com/uthscsasf. Select Hospital Medicine Payment > Clinical Observership Program > Observership Application Submission Fee.

Country of Citizenship: _____

Do you possess a current United States visa? ☐ Yes ☐ No Expiration Date (mm/dd/yyyy): _____

Visa type: ☐ B1/B2 ☐ H-4 ☐ J-2 ☐ Other: _____

Are you currently in the US? ☐ Yes ☐ No

If yes, were you admitted to the US as B-1 admission class? ☐ Yes ☐ No

**Observers must be admitted to the US under B-1 admission class; this will be confirmed by UT's Office of International Services (OIS) through your I-94 admission document.*

Are you able to provide documentation of your scores for the following? (check all that apply)

☐ USMLE Step 1 ☐ USMLE Step 2 ☐ USMLE Step 3
☐ I have not completed any of the USMLE process

Are you able to provide the following required documents? (check all that apply)

☐ Letter of recommendation from a current supervisor ☐ Letter from the Dean of your medical school

IMMUNIZATION REQUIREMENTS

Below are immunizations required in order to be considered for a clinical observership with UT Hospital Medicine. Are you able to supply documentation in the form of immunization or titer records for the following ***OR*** are you willing to obtain the needed immunizations prior to your application for observership being accepted for review? ☐ Yes ☐ No

**All records not originally issued in English must be accompanied by an official English translation.*

- COVID-19 vaccines
- Influenza vaccination for the most recent flu season
- Completed vaccine series ***or*** immune titer results for:
    - Hepatitis B (3 vaccines)
    - MMR (2 vaccines)
    - Varicella (2 vaccines)
    - Tdap booster administered in the last 10 years (Td boosters will not be accepted, boosters must include all Tdap components)

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- TB/PPD skin test completed within 3 months of the observership start date (i.e. for a 09/01 observership start date, the results must be dated 06/01 or later)
  **In case of a positive skin test result, a TB QuantiFERON Gold test, current chest x-ray, AND a physician evaluation stating the individual is free of TB symptoms is required.*

☐ I have reviewed and agree to all UT Hospital Medicine Clinical Observership program requirements. I understand that submission of this application does not guarantee acceptance into the observership program as this is contingent upon the availability of a faculty preceptor and payment of the application and observership fees.

☐ I have reviewed and agree to the fees associated with the UT Hospital Medicine Clinical Observership program as well as the "Cancellation Refund Policy". The full fee structure is available on the observership webpage and a list is included below. Observers are responsible for all travel, accommodation, living expenses, and parking fees. All fees are subject to change at the discretion of the individual department or institution without prior notice.

- $50 UT Observership Application Submission fee *(non-refundable; this is to be paid upon submission of this application form along with initial documents as required):*
  - **Visiting Students:** Resume, current government-issued ID, and documentation of fee payment
  - **International Medical Graduates:** CV, USMLE Steps 1 & 2 score reports, current visa, current passport, recommendation letter/dean's letter, and documentation of fee payment
- $450 UT Observership Processing fee (*non-refundable; this is to be paid once faculty preceptors have been confirmed for your observership timeframe. The Program Coordinator will provide instructions for payment at the time that it is due.)*
- $500 per week UT Observership fee (*due in full before the start of the observership; the Program Coordinator will provide instructions for payment at the time that it is due*)
- $25-$50 Registrar Application fee (*non-refundable; visiting students only*)
- Additional fees due at time of arrival *(non-refundable)*
  - $10 University Hospital Observer Badge fee (*UH observers only*)
  - $10 UT Badge fee (*visiting students and MSRH observers only*)

_____ _____
Signature Date

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