

## Informative Letter / Admission Criteria

Dear Applicant:

We are accepting applications for the upcoming training year which begins in August. Applicant interviewing will be held from May to July. Application packets may be obtained from the Program Director: Thanh “Toni” Le, via email request at [let1@uthscsa.edu](mailto:let1@uthscsa.edu) or online. A completed application consists of the following: 2 *official* letters of recommendations (sealed or directly emailed to the program director), high school and /or college transcripts, current resume, and a completed application form.

The minimum requirement to apply is a high school degree with passing grades in classes that include biology, chemistry, and algebra. We do prefer an associate degree with passing grades in classes that include biology, chemistry, and algebra. During the interviewing process, applicants are scored on the interview performance, grades, lab experience, and validity of letters of recommendation. The program accepts 1-4 trainees per year. The program *does not* charge tuition, but we do require that students purchase the required textbooks in August. Books cost approximately \$420. Parking for the year at UT Health can be purchased at a minimum of approximately \$90 for the training year. Total cost including general expenses for the year is approximately \$1,000.

Trainees attend classes and clinical rotations from 8:00 am -5:00 pm, Tuesday through Friday. 40% of your time would be spent in classes and the other 60% would be instructed in the clinical rotations. Jobs may be held before and/or after these stated hours without any exceptions. Clinical rotations include rotations through UT Health STRL Routine Histology, STRL Enzymes and FITC, STRL IHC, STRL Research and STRL Electron Microscopy Laboratories, as well as University Health System Routine Histology, Accessioning, Cytology, and Gross room. Classes include lectures and exams in Gross Anatomy, Microanatomy, and Histology. Upon graduating, students can sit for the HT Registry offered through ASCP.

I became the program director in October 2025, and all our past trainees have graduated from our program have passed the HT Registry and were employed upon graduation. We do not have job placement, but recruiters, employers, and clinical rotation supervisors have hired our graduates. There is a current shortage of certified histotechnicians nationwide; jobs are available in the field. The University Health Systems /UT Health San Antonio Department of Pathology Histotechnology Training Program was established in the early 1970’s and has graduated more than 100 trainees successfully.

Our program is small, personal, and dedicated to educating and training our technicians to be successful. If you have any other questions, please feel free to email me at [let1@uthscsa.edu](mailto:let1@uthscsa.edu). I look forward to hearing from you soon.

Sincerely,

Thanh “Toni” Le, BS, HTL(ASCP)<sup>CM</sup>

Program Director

[let1@uthscsa.edu](mailto:let1@uthscsa.edu)

University Hospital/UT Health San Antonio

Department of Pathology Histotechnology Training Program